

SPECIAL REPORT ON PERFORMANCE

(Period from To)

1. Name and Designation of the Officer :

2. Period of Report :

3. Performance of the Officer during :
the period

4. Integrity of the officer :

5. Whether any departmental proceedings :
Pending against the officer

6. Whether the officer is fit to hold :
Higher responsibility

7. Other related remarks, if any :

Date

Signature of the Controlling Officer

Name:

Designation:

Seal: